

CORPORATE IMPROVEMENT BOARD
Monday, 13th March, 2006

Present:- Councillor Sharman (in the Chair); Councillors Wardle and Wyatt.

14. MINUTES

Resolved:- That the minutes of the meeting held on 20th February, 2006 be approved as a correct record.

15. JOINT AREA REVIEW (JAR) - UPDATE

Further to Minute No. 13(2) of this meeting held on 20th February, 2006, Julie Westwood updated Members on the last position regarding JAR making particular reference to the following :-

- list in the briefing pack of who the inspectors may wish to speak to
- the project plan was on track
- the case files had been sent to the inspectors
- governance arrangements for Children and Young People's Services and Lifelong Learning and potential perception by the inspectors
- on site visit by the inspectors to the set up meeting on 3rd April, 2006 at which the areas of greater focus would be highlighted
- the self assessment process had begun
- deadline for the self assessment was 8th May, 2006 and the context section of the Inspection report would be jointly written with the lead inspector
- ongoing meetings with the PCT
- partnership working
- weighting of priorities

Resolved:- That the information be noted and progress reports be submitted to future meetings of the Board.

16. INITIAL DOCUMENT REQUEST UPDATE

Lorna Kelly presented the submitted report identifying the initial key documents requested as part of the corporate assessment and JAR. The outstanding initial document request documents were listed.

The aim was to have all the requested documentation complete by the end of March, 2006 and it was reported that the quality assurance processes had begun.

Resolved:- (1) That the information be noted.

(2) That this matter be revisited at the next meeting.

(3) That an update on the JAR document requests be submitted to the next meeting.

17. CORPORATE IMPROVEMENT PLAN UPDATE

Matthew Gladstone presented briefly the submitted Corporate Improvement Plan update indicating strengths and areas to address.

Resolved:- That the information be noted.

18. CORPORATE ASSESSMENT PROJECT PLAN

Matthew Gladstone presented briefly the above submitted plan itemising the tasks and duration of tasks with start and end dates in relation to :-

- self assessment stage
- evidence stage
- communications
- logistics
- Corporate Improvement Board dates

Resolved:- That the information be noted.